

# Mareeba State P-7 School Parent & Citizens Association

## Student Protection Risk Management

### Annual Checklist

Year 2022

<b>Currency of Blue Cards</b>	
1. Volunteers / P&C employees are entered into the Blue Card Register?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
2. All cards are current?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
3. Any volunteers / P&C employees with cards that are not current are not currently working/volunteering, and have completed new applications online?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
4. Any persons with a negative or suspended notice are not currently employed	<input checked="" type="radio"/> Yes / <input type="radio"/> No

#### **Risk Management**

1. Annual review of strategy has been completed?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
2. Training accessible to volunteers and P&C employees?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
3. Activities for the year have been evaluated for risks to students?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
4. Updated Risk Management Policy approved at P&C AGM?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
5. Risk Management Strategy and information is easily accessible to all volunteers and P&C employees?	<input checked="" type="radio"/> Yes / <input type="radio"/> No

**\* This checklist needs to be completed and presented with the updated Student Protection Risk Management Strategy for adoption at the P&C Association's AGM. A copy of this checklist is to be provided to the Principal.**

P&C President's Signature: \_\_\_\_\_



Date: \_\_\_\_\_

17.4.22.